

# Welcome to



# Our vision

At Imberhorne we **strive** to be a **supportive** community that empowers everyone to be **successful**, open-minded and fulfilled learners.

**Strive**  
**Support**  
**Succeed**



# Achievement:

Strive  
Support  
Succeed



We challenge everyone to be their best - achievement is for all.

*High challenge, high support.*

*Broad and ambitious curriculum.*

*Seven year journey.*



# Ambition:

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We are driven and seek enriching experiences to build confidence and thrive.

*Hard work and intrinsic motivation.*

*Core memories.*

*Ready for what's next.*



# Community:

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We are inclusive. We collaborate,  
contribute and belong.

*Connections.*

*Accountability.*

*Active citizenship.*



# Resilience:

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We are brave and adaptable,  
embracing the challenges ahead.

*Personal growth and new experiences.*

*Optimism and openness.*

*Perseverance.*



# Respect:

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We act with integrity, showing empathy and kindness.

*Emotionally literate.*

*Anti-discrimination.*

*Beyond the school.*



# Key people and their roles



## **Mrs Best: Senior Assistant Headteacher, Head of KS3**

- leads the KS3 site and has oversight of all of Key Stage 3.

## **Ms Jackson: Assistant Headteacher, DSL**

- overview of support for all disadvantaged students and Safeguarding Lead.

## **Mr Rounding: Acting Head of Year 7**

- whole year group culture, behaviour, welfare, attendance and progress.

## **Mrs Holley: Assistant Head of Year, KS3**

- Key Stage Three Academic and Pastoral Support

## **Mrs Beeney: Assistant Head of Year, Safeguarding**

- works with Mrs Best and the Safeguarding Team

## **Mrs Wood: Pastoral Support Assistant, Year 7**

- attendance, welfare, and other pastoral issues

## **Form Tutor**

- knows your child best in school. Main point of contact.

# Role of the Head of Year



- Formation of Tutor Groups
- Supporting children and tutors through transition
- Throughout Year
  - Monitoring student engagement/performance/progress
  - Monitoring student behaviour and attitudes
  - Monitoring student welfare
  - Building relationships with students and parents/carers
  - Motivating the year group
  - Celebrating achievements
  - Creating a year group identity and legacy
  - Preparing students for what's next

# Important dates for next year



- **Thursday 3rd September:** First day of term for Year 7.
- **Friday 4th September:** All other year groups return.

## Other key dates:

Transformation Days - **29th & 30th September, 1st October.**

Meet the Tutor evening - **Thurs 22nd October.**

Parents' Consultation Evening (online) - **Thurs 27th May.**

Celebration and Awards Evening - ***details to follow in the Summer term***

# Safeguarding Team

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**Designated Safeguarding Lead - Ms H. Jackson**



**Deputy Designated Safeguarding Leads**



Mr C. Fallick



Mrs N. Beeney



Mr G. Crees



Mrs E. Best



Mrs K. Abingdon



Mrs S. Evans

# Supporting your child



- Help with organisation
  - Discuss timetable – pin on the wall
  - Help to pack bag (& unpack it!!)
  - Help them to understand the rules
  - Check homework on Bromcom and Google Classroom
  - Balance work and play
- Uniform – please label it!
- Maintain contact with tutor/school
- Support attendance and punctuality
- Reassurance and positive reinforcement

# Changes to the buildings!



New Y8 and 9 toilets.

New Music classroom.

New SEND/Inclusion space.

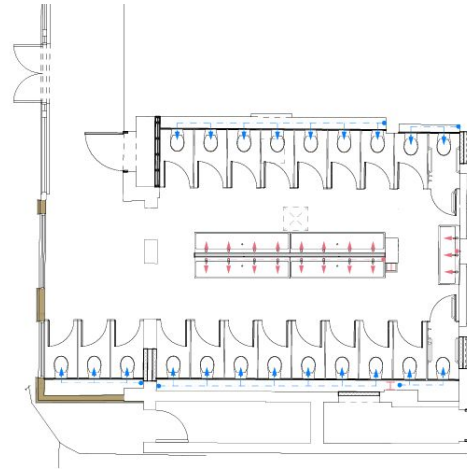


## Planned:

Canteen improvements.

Outdoor covered areas.

Outdoor classroom



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Support  
Succeed



# The Role of the Form Teacher

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# What does it feel like to be an Imberhorne student?

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**Support**  
**Succeed**



"This year has been great, I've made loads of new friends"

"Making friends is easy at Imberhorne"

"My Form teacher is amazing. She helps me in the morning, she checks all my lessons and tells me important notices that I would forget!"

"I was really nervous before I came to school. However I managed to make new friends quickly and I am loving it."

"Lessons are really interesting - I am learning so much!"

**"When I joined I was shy, now I feel more confident and happy in class."**

"The teachers are really nice and want to help you."

"I love coming to Imberhorne, it's great."

# Role of the tutor

- ❑ First Point of contact
- ❑ Overview of each tutee
- ❑ Maintain pride in uniform, punctuality, attendance and merits
- ❑ Personal Development Curriculum - 'Life Lessons'

# Communication

## Why Communication Matters:

- Keeps school and home connected
- Ensures important information is shared clearly
- Helps us support wellbeing and success

## How to Contact School:

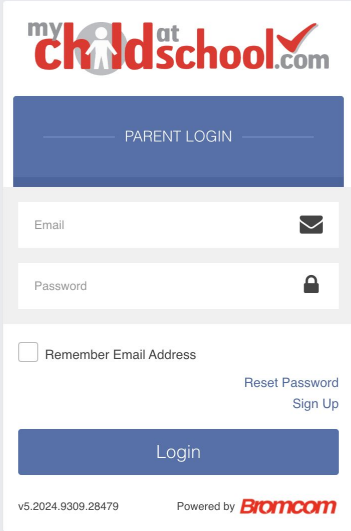
- Phone call
- Written note
- Email

## When to Get in Touch:

- If you're child is unwell or absent
- If you have an appointment
- If there's something important happening at home we should know

# Bromcom: MyChildatSchool

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The screenshot shows the 'my child at school.com' login interface. It features a 'PARENT LOGIN' header, input fields for 'Email' and 'Password', a 'Remember Email Address' checkbox, and links for 'Reset Password' and 'Sign Up'. A blue 'Login' button is at the bottom. The footer includes the version 'v5.2024.9309.28479', 'Powered by Bromcom', and app store availability for the App Store and Google Play.

my child at school.com

PARENT LOGIN

Email

Password

☐ Remember Email Address

[Reset Password](#)  
[Sign Up](#)

Login

v5.2024.9309.28479 Powered by **Bromcom**

Available on the App Store

Get it on Google play



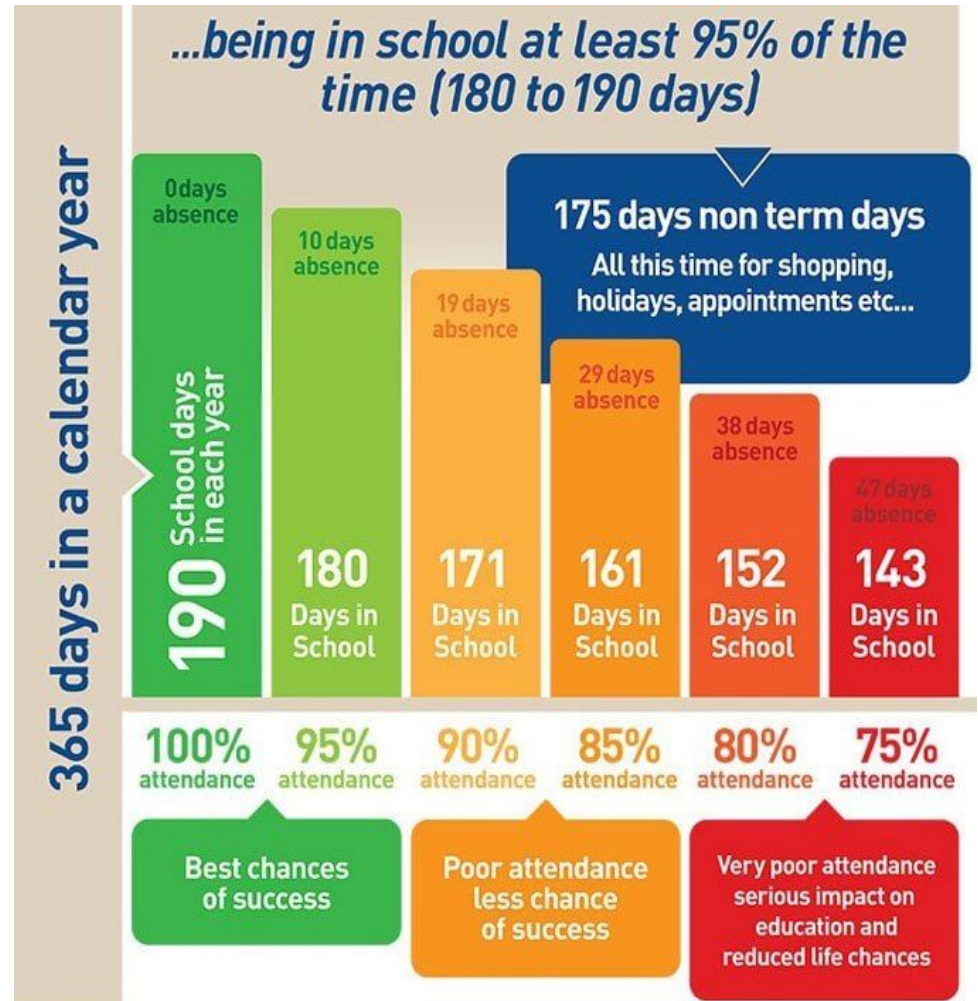
# Bromcom: MyChildatSchool

Bromcom is the system the school uses to store important in-school information

As a parent, you can access Bromcom to see the following information

- Merits
- Behaviour incidents/sanctions/detentions
- Registers/Timetables
- Attendance
- Homework
- Reports

# Attendance



# Attendance

- ❑ Good attendance is being in school 95% of the time
- ❑ Attendance = Attainment
- ❑ Ensure that your child comes into school every day on time
- ❑ Minor ailments - it's OK to send your child to school if they are feeling a little bit poorly. They will probably feel better once they get here
- ❑ Try to make all medical appointments after school if you can
- ❑ If you or your child are worried about ABSOLUTELY ANYTHING at school please tell someone. There is never a problem that someone can't help with.
- ❑ Please call the absence line to let school staff know.



# Rewards and Recognition

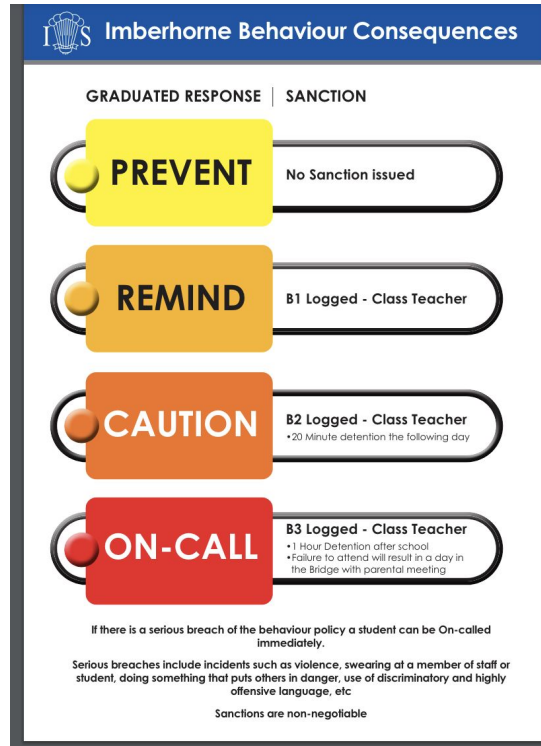
- ❑ Merits
- ❑ Value Awards
- ❑ Praise Emails
- ❑ Imberstar Nominations
- ❑ Subject Awards
- ❑ Headteacher Awards

| HOW WE RECOGNISE EXCELLENCE                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                             |                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Merit Awards</b>                                                                                                                                                                                                                                                                      | <b>Core Values</b>                                                                                                                                                                                                                                                                                                                                             | <b>Email Home</b>                                                                                        | <b>Imber Star</b>  |
| <p>Merit for Aiming High and Showing Effort</p> <p>Merit for Creativity</p> <p>Merit for Leadership</p> <p>Merit for Listening</p> <p>Merit for Problem Solving</p> <p>Merit for Speaking Skills</p> <p>Merit for Staying Positive</p> <p>Merit for Teamwork</p> <p>Merit for Weekly Attendance</p> <p>Merit for Weekly Behaviour</p> <p>Merit for Weekly Punctuality</p> | <p><b>Achievement</b><br/>Taking responsibility for your own learning</p> <p><b>Compassion</b><br/>Supporting others in and out of lessons</p> <p><b>Endeavour</b><br/>Embracing challenge to produce work above expectation</p> <p><b>Random Act of Kindness</b><br/>Putting someone else first</p> <p><b>Respect</b><br/>The highest standard of behaviour and conduct</p> <p><b>Role Model to Other Students</b><br/>School Representation</p> | <p>Praise E-mail</p> <p>Praise E-mail: Outstanding Effort on today's lesson</p> <p>Praise E-mail: Outstanding Practical Work</p> <p>Praise E-mail: Worked really hard for an Assessment</p> | <p>Imberstar</p>                                                                                      |
| <b>1 POINT</b>                                                                                                                                                                                                                                                                                                                                                            | <b>2 POINTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>3 POINTS</b>                                                                                                                                                                             | <b>5 POINTS</b>                                                                                       |
|   <b>IMBERHORNE SCHOOL</b>                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                             |                                                                                                       |

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# Behaviour and Routines



# Structure of the day

- 08.35 - Warning bell
- 08.40 - Form time
- 08.55 - Lesson 1
- 09:55 - 5 Minute Movement Time
- 10.00 - Lesson 2
- 11.00 - Break
- 11:20 - 5 Minute Movement Time
- 11.25 - Lesson 3
- 12:25 - 5 Minute Movement Time
- 12.30 - Lesson 4
- 13.30 - Lunch
- 14:05 - 5 Minute Movement Time
- 14.10 - Lesson 5
- 15.10 - End of school day
- After school - Clubs

# Extra Curricular Activities



**CLUBS**  
**SUMMER 2025**

| Key Stage | Activity                                         | Site | Venue                  | Day                          | Times      | Year groups                     | Staff                 |
|-----------|--------------------------------------------------|------|------------------------|------------------------------|------------|---------------------------------|-----------------------|
| All       | Athletics Club                                   | IL   | ATF/Field              | Wednesday                    | 3.20-4.30  | ALL                             | PE Staff              |
| All       | Badminton (up to half term only)                 | IL   | Sports Hall            | Friday                       | 3.15-4.15  | All                             | GCR                   |
| All       | Imberhorne Choir                                 | IL   | 118                    | Tuesday                      | 3.30-4.30  | All                             | APH                   |
| KS3       | Art Club                                         | WL   | 7                      | Friday                       | 1.30-2.05  | 9                               | KMI                   |
| KS3       | Art Club                                         | WL   | 7                      | Tuesday                      | 1.30-2.05  | 7,8                             | KMI                   |
| KS3       | Bananagrams                                      | WL   | Library                | Friday                       | 1.30-2.05  | 7,8,9                           | TBR                   |
| KS3       | Basketball Club                                  | WL   | Sports Hall            | Friday                       | 3.20-4.20  | 7,8,9                           | Storm Basketball Club |
| KS3       | Code Club                                        | WL   | 49                     | Friday                       | 1.30-14.00 | 7,9,9                           | NSA                   |
| KS3       | Cricket (Boys)                                   | WL   | Nets                   | Tuesday                      | 3.20-4.20  | 7                               | DMR                   |
| KS3       | Cricket (Boys)                                   | WL   | Nets                   | Tuesday                      | 3.20-4.20  | 8                               | DCE                   |
| KS3       | Cricket (Boys)                                   | WL   | Nets                   | Tuesday                      | 3.20-4.20  | 9                               | SHI                   |
| KS3       | Cricket (Girls)                                  | WL   | Field/Nets             | Tuesday                      | 3.20-4.20  | 7,8,9                           | CMU                   |
| KS3       | Crochet                                          | WL   | 13                     | Thursday                     | 1.30-2.00  | 7,8,9                           | SAL                   |
| KS3       | Drama Club                                       | WL   | Drama Studio           | Friday                       | 3:15-4:15  | 7,8,9                           | JWT                   |
| KS3       | KS3 Band                                         | IL   | 118                    | Wednesday                    | 3:30-4:30  | 7,8,9                           | EMO                   |
| KS3       | MFL Film Club                                    | WL   | 43                     | Tuesday                      | 1.30-2.00  | 7,8,9                           | HWE/NMA               |
| KS3       | Mixed sports (lunch time)                        | WL   | Sports Hall            | Wednesday                    | 1.30-2.00  | 7,8,9                           | AMC                   |
| KS3       | Mixed sports (lunch time)                        | WL   | Sports Hall            | Thursday                     | 1.30-2.00  | 7,8,9                           | VPR                   |
| KS3       | Polish Club                                      | WL   | 17                     | Monday                       | 1.30-2.05  | 7,8,9                           | AFE                   |
| KS3       | Pride                                            | WL   | 43                     | Thursday                     | 1.30-2.00  | 7,8,9                           | HWE                   |
| KS3       | Rounders Club                                    | WL   | Field                  | Tuesday                      | 3.20-4.20  | 7,8,9                           | VPR/EWO               |
| KS3       | STEM                                             | WL   | 17                     | Wednesday                    | 3.10-4.10  | 8,9                             | AFE                   |
| KS3       | Technician Club                                  | IL   | Di Gasson              | Monday                       | 3:30-4:30  | 7,8,9 (Sign Up Sheet in Lesson) | GDO                   |
| KS4       | Book Club                                        | IL   | 79                     | last Wednesday of each month | 1.20-2.05  | 10, 11, 12, 13                  | AJO                   |
| KS4       | Cricket Club                                     | IL   | Sportshall             | Wednesday                    | 3.20-4.20  | 10                              | NCO                   |
| KS4       | Duke of Edinburgh's Award - Bronze               | IL   | Sixth Form Common Room | Wednesday                    | 3.30-4.30  | 10                              | CHA                   |
| KS4       | English Language Revision (until Summer Exams)   | IL   | 70                     | Tuesday                      | 3:15-4:10  | 11                              | AJO                   |
| KS4       | English Lit Revision (up to half term)           | IL   | 404                    | Thursday                     | 3.15-4.15  | 11                              | SHA                   |
| KS4       | Health and Social Care Catch up/Homework Support | IL   | 84                     | Thursday                     | 3.10-4.10  | 10, 11, 12, 13                  | SCO                   |
| KS4       | History revision & catch up                      | IL   | 70                     | Monday                       | 1.20-2.00  | 10,11                           | JSW                   |
| KS4       | KS4 Year 10 Band                                 | IL   | 118                    | Friday                       | 3:15-4:00  | 10                              | EMO                   |
| KS4       | KS4 Year 11 Band                                 | IL   | 118                    | Tuesday                      | 1:30-2:05  | 11                              | RWI/GDO               |
| KS4       | Rounders Club                                    | IL   | Field                  | Tuesday                      | 3.20-4.20  | 10,11                           | JWE                   |



# Uniform



IMBERHORNE  
SCHOOL

## NEW UNIFORM

### Jumper

Official Imberhorne black jumper with logo, worn over the polo shirt. Non-logo alternatives are not permitted.



### Trousers

Plain black, regular fit. Trousers must not be tight from hip to ankle, jersey or jean/chino-style fabrics are not permitted.

### Shorts

Plain black tailored shorts are also permitted.

### Jewellery

One small stud in each ear lobe only. No other piercings or jewellery are permitted.

### Polo Shirt

Light blue polo top. May be purchased from the school with logo, or unbranded from a retailer of your choice.



### Shoes & Socks

Plain black polishable shoes. Must have black soles and no visible white logo. No boots, plimsolls, or backless shoes. Plain black or white socks or plain black tights.

### Hair

Hair should be kept neat and in a consistent style, no shaved or very short cuts. Designs or lines shaved into the hair are not allowed. Any colouring must be subtle and natural looking.



### Skirt (optional) (alternative to trousers)

Official Imberhorne pleated skirt with the school logo above the hem. Skirts must not be rolled.

### Make-up & Nails

False eyelashes, acrylic/false nails and nail varnish are not permitted at either key stage.

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# Uniform

## NEW PE KIT

PE kit must be brought to school on timetabled PE days.  
There are two sessions each week, one indoor and one outdoor.  
Details will be shared when students start.

### Outdoor PE Kit

#### Imberhorne rugby shirt

White polo or base  
layer may be worn  
underneath.



**Footwear  
(sport dependent)**  
Plain red football socks  
(no logo or stripes)  
or plain white socks

Football/Rugby boots  
or Trainers: White, navy,  
grey or black.

**Soles must not be black.**



**Plain navy football shorts**  
Small discreet branding  
permitted, no stripes or football  
logos allowed.

#### Extras

Shin pads and gum shield.  
Plain navy or black sports  
leggings and base layer are  
optional during the winter  
months.

### Indoor PE Kit



**Plain white polo shirt**

**Footwear**  
Plain white socks

Trainers: White, navy,  
grey or black.

**Soles must not be black.**



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Please ensure all items including bag are clearly labelled with the student's name.



# Equipment

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## KS3 Equipment List Essential

- ☐ 2 black biros
- ☐ 1 green biro
- ☐ HB pencil
- ☐ 2B pencil
- ☐ Coloured pencils
- ☐ Rubber
- ☐ Sharpener\*  
\*We recommend the Swardfish Combo Pencil Sharpener Eraser.
- ☐ Pritt stick or other glue
- ☐ Fine liner
- ☐ Ruler
- ☐ Protractor
- ☐ Scientific calculator
- ☐ Named water bottle
- ☐ Standard headphone jack (3.5mm), can be headphones or earphones but cannot be wireless



# Mobile Phones

- Mobile phones and any other connected devices and gadgets eg airpods, are NOT allowed to be used in school.
- They can be brought to school, turned off before you enter school and placed in bags or lockers.
- Phones seen or heard will be confiscated.

# School Buses

- Staff will oversee the loading of buses every afternoon.
- Year 7s are always asked to sit downstairs in the first term.
- West Sussex are responsible for bus allocation. Support in school, if required, will be given by Mrs S Cook.



**How parents  
can help...**

**Culture**

Attendance

Behaviour

Punctuality

Uniform

Jewellery

# How parents can help...

## Reading

Build reading time into the home  
schedule

Have a family bookshelf

Read together and discuss  
different books you are reading

Additional reading around  
homework and current subject  
topics

Regular visits to the local library

**How parents  
can help...**

**Wellbeing**

Share any concerns with your tutor

Support healthy routines (Exercise  
and healthy diet)

Clear bedtime routines

Monitor screen time and online  
activity closely

You are the expert!



*" Nothing in life is to be feared, it is only to be understood. Now is the time to understand more so that we may fear less."*

**Marie Curie**

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