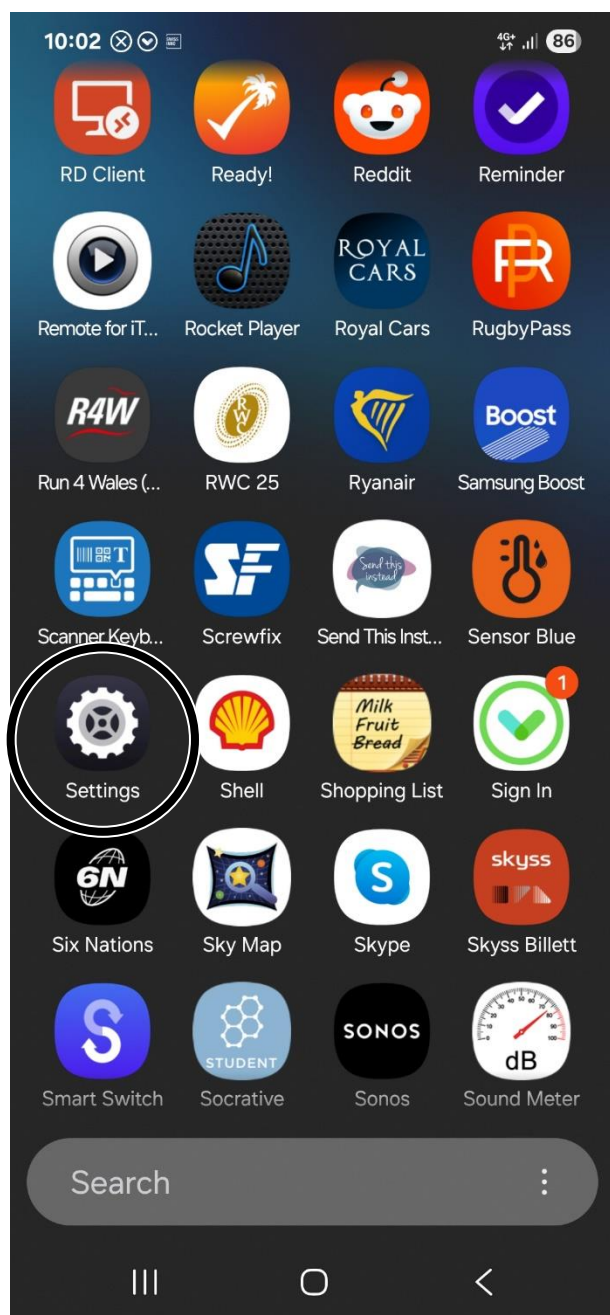


## Removing your old Imberhorne E-Mail Account:



### Android

- 1) Make sure your device is connected to the Internet! – Either connect to Wi-Fi or turn on Mobile Data.
- 2) Open “Settings”:



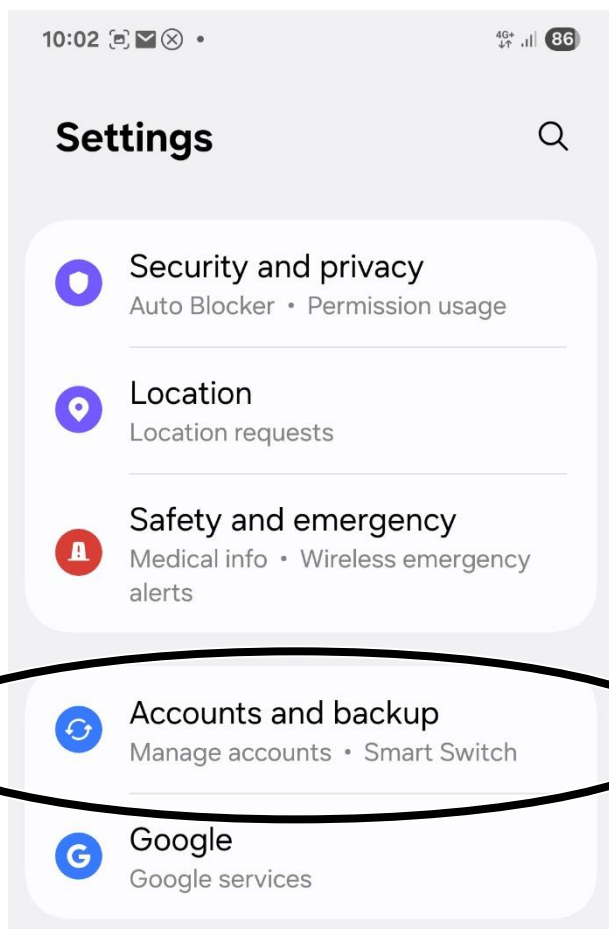
Continued...

## Removing your old Imberhorne E-Mail Account:

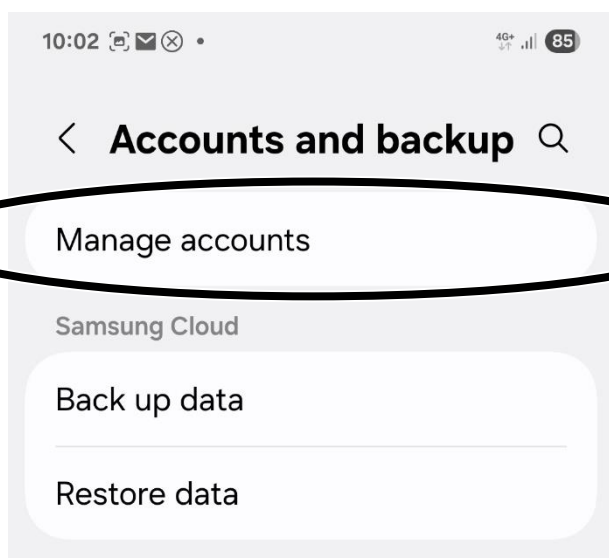


### Android

3) Tap "Accounts and backup":



4) Tap "Manage accounts":



Continued...

## Removing your old Imberhorne E-Mail Account:



### Android

- 5) Find your current e-mail account – it will be listed under your school e-mail address.

*If you have an option with an ID card/lanyard icon next to it, and the words “Work Account” under it, this is your “Microsoft Authenticator” account and not your e-mail account. Leave accounts that look like this alone:*



010150@imberhorne.co.uk

Work account

10:03

4G+ 85

#### < Manage accounts



Microsoft 365

Microsoft 365



alexander@l-informatique.co...

Microsoft Exchange ActiveSync



amelmoe@imberhorne.co.uk

Microsoft Exchange ActiveSync



alexander@melmoe.com

Nike+

- 6) Tap “Remove account”:

#### < Microsoft Exchange A...



amelmoe@imberhorne.co.uk

Microsoft Exchange ActiveSync

Sync account

Sync on for all items

Remove account