



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Headteacher: Mr Lee Walker

Compassion  
Achievement  
Respect  
Endeavour

*The cornerstones of our  
learning community*

**Thursday 30<sup>th</sup> March 2023 at 5.30pm in the Conference Room, Imberhorne Lane.**

## AGENDA

### 1. Welcome

- o AY to welcome all, including our new Clerk Jo Macek

### 2. Apologies

### 3. Declarations of Interest

### 4. Urgent Matters

### 5. To approve minutes:

- o Full Governing Body Meeting held 9<sup>th</sup> February 2023

### 6. SDP: Teaching

- o ATr, CL, SP & CBA to present progress / monitoring results

### 7. Headteacher's Report

- o LWA to present his termly report to GB

### 8. School Update

- o LWA to introduce report on Behaviour by Jeremy Rowe

### 9. Finance & Pay Committees

- o JH to provide update on meetings held on 13<sup>th</sup> Mar
- o FGB to approve submission of SFVS
- o FGB to approve proposed staff structure changes

### 10. Safeguarding

- o HV to provide any updates
- o SH to report on whether whole GB has completed agreed training

### 11. Federation Update

- o AY to report on recent Joint Committee meeting

### 12. Premises / H&S

- o RP to provide any updates

### 13. Policies

- o To approve:
  - o Charging and Remissions
  - o Data Protection
  - o Suspensions and Exclusions

### 14. Governors

- o To note & discuss governor reports on
  - o Triad meetings & other visits – 6 reports
  - o Training – 2 reports



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- Update on complaints
- Co-opted Governor Recruitment
- Terms of office due to end in the next 6 months
  - CL – co-opted (25/4/23)
  - SW – staff (30/4/23)
  - JH – parent (22/5/23)

### **15. Matters Arising**

- 090223/1: LWA to develop action plan in response to 6<sup>th</sup> Form Report and present to governors in line with a proposed reporting timeline
- 090223/2: All governors to update lines of enquiry for Triad meetings to reflect progress in respect of P8, particularly in respect of a focus on bucket 3.
- 090223/3: KMA to lead a session to aid governor understanding of the systems and processes used to determine attainment and outcomes
- 090223/4: KMA to present changes to vocational qualifications in the April 2023 FGB meeting
- 090223/5: Governors who have yet to complete NGA safeguarding training should do so within the next couple of weeks
- 090223/6: LWA to communicate the position regarding PAN for the incoming Year 7 to WSCC
- 090223/7: LWA to present strategic recommendations from the report produced by Jeremy Rowe
- 090223/8: LWA to review the Behaviour Management Policy and seek approval where changes are recommended
- 090223/9: All governors to include Subject Action Plans and links to the vision in their Triad meeting questions. (see also 090223/2)
- 090223/10: LWA to promote co-opted governor vacancy in his letter to parents/ carers
- 090223/11: All governors to consider putting themselves forward to support compiling the recruitment information for the co-opted governor vacancy
- 090223/12: AY to take forward requirements for elections of staff governor and parent governor in line with the end of the term of office for SWT and JH.

### **16. Items to be added to the next Agenda**

#### **17. Summary of Actions Agreed**

Next Meeting: 4 May 2023

#### **Papers for the meeting**

- Draft Minutes from 9<sup>th</sup> Feb 2023 FGB
- Headteacher's report
- Behaviour report – Jeremy Rowe
- SFVS
- Proposed SLT & SEND structure
- Policies x 3
- Visit Reports x 6
- Training Reports x 2

## Governors Priorities 2022.23



In order of precedence, our priorities are to ensure that:

1. **Supporting** the new head teacher
2. **Statutory** requirements are met
3. Students **learn effectively**, so that academic progress from Sept 2022 is as high as possible for all students
4. DfE, WSCC (and similar) **guidelines** are followed, unless there's compelling reason not to.
5. The **well-being** and **welfare** of pupils and staff is supported strongly
6. Physical **attendance** in school is as high as possible, ensuring that students maximise their time in lessons. Where pupils can't attend, participation in remote learning is as high as possible
7. The activities that were interrupted in last year's **School Development Plan** are evaluated and continue where appropriate
8. **Governance** improves, specifically "governors hold school leaders to account more effectively" (Ofsted)
9. All reasonable measures are taken to **avoid a financial deficit** (specifically, this and next financial year).